

Career Opportunities

May, 2009

The Brooklyn AIDS Task Force is a non-profit, multi-ethnic, community service program dedicated to providing the HIV-infected and affected individuals of Brooklyn with culturally-sensitive HIV/AIDS prevention education, comprehensive social services, and extensive community advocacy.

Brooklyn AIDS Task Force Job Announcements

CLINICAL CASE MANAGER/SUPERVISOR – FULL TIME

Primary Function: The Clinical Case Manager/Supervisor is responsible for providing comprehensive clinical services to individuals enrolled in COBRA Case Management and/or the Housing Program.

Job Duties associated with COBRA: Crisis Intervention. Work with clients and families who are experiencing domestic violence or have co-occurring mental illness. Work with clients and their families on treatment adherence issues with psychotropic medications. Assessment of client service needs. Case conferencing with mental health providers to determine goals/objectives for client and family. Training and supervision. Submit daily, weekly and monthly statistics with expected deliverables.

Job Duties associated with the Housing Program: Review all completed intakes, assessments, and service plans to ensure all guidelines are met. Program monitoring, evaluation and reporting. Case conferencing with mental health providers quarterly for each client. Medication management and treatment adherence. Attend meetings, trainings and developmental seminars.

QUALIFICATIONS:

Master's Degree in social work, human services or psychology. At least 1 year of supervisory experience and 3-5 years post graduate experience working with families who have a history of substance abuse, domestic violence, criminal justice, mental illness, chronic homelessness and/or HIV/AIDS. Strong individual and group counseling skills. Knowledge of OASAS regulations and state/federal confidentiality regulations. CASAC/CASAC eligible preferred.

Application Instructions:

Applicants should send a cover letter, salary requirements and resume to:
BATF

25 Chapel Street
Brooklyn, NY 11201
Attention: Director of Support Services
Fax: 718-596-3539
Email: ftanis@batf.net

BATF is an EOE/AA employer. Minorities are encouraged to apply.

HIV Testing Specialist – Full Time Position

The incumbent is responsible for providing HIV pre and post test counseling and administration of the OraQuick HIV Test to interested clients on site and on BATF's Health and Wellness van. The incumbent conducts Outreach to encourage clients to get tested through flyer distribution, presentations and health fairs. Provide culturally appropriate HIV prevention education, health information and counseling. Provide internal and external referrals and complete referrals in a timely manner.

Other Qualifications:

The candidate must have a High School Diploma or GED Equivalency and 2-3 years experience doing HIV pre-test and post-test counseling. Experience conducting the OraQuick Test. Must have experience in the community conducting testing with high-risk populations such as substance users. Must be willing to work weekends, late nights and after hours Outreach. Driver's License Required.

Additional Instructions:

Mail To:

BATF
Attention: Director of Clinical Services
502 Bergen Street
Brooklyn, NY 11217
Fax: 718-623-1158
Email nranger@batf.net
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Clinical Supervisor for Substance Abuse Treatment

The Clinical Supervisor will provide clinical team leadership and clinical supervision to the SAMHSA pre-treatment team and our licensed 822 medically managed OASAS substance abuse outpatient team. Oversee pre-treatment/treatment coordination and service delivery to Open door program participants and First Step clients. Attend regular staff, clinical and team meetings for the Open Door Program (SAMHSA) and the First Step Program (OASAS). Some direct service responsibilities.

For this position the candidate must have a Master's degree in counseling, social work or other related field. Must have a CASAC. Knowledge of substance use treatment, mental illness and other co-occurring disorders. **Must have experience working in a supervisory capacity.** Must have experience working in social service or not-for-profit setting. Must be culturally sensitive to the needs of the clients. Must possess good verbal, written and communication skills, as well as work

well in a team environment. Bi-lingual a plus. Send resume with Cover Letter to BATF, Personnel Dept. 502 Bergen Street., Brooklyn, NY 11217 or Fax to (718) 623-1158 or e-mail ghasty@batf.net EOE/AA minorities are encouraged to apply

Community Follow-Up Worker - Full Time

Primary Responsibilities:

To enhance the team approach, assisting the Client Intake Supervisor in ensuring the delivery of services in accordance with the service plan and by reducing barriers to care. Will assist with case findings in the community.

Additional Responsibilities:

Under the direction and supervision of the Client Intake Supervisor: Provide Intake to Case Manager with all pertinent client information. Encourage client empowerment through peer education and support. Assist in accessing and negotiating the service delivery system. Provide follow-up to ensure provision of client services. Act as liaison between the client, family, co-residents and the Case Manager. Provide direct emergency care.

Case finding for hard-to-reach clients in the community and will provide encouragement to seek medical care and treatment.

Minimum Qualifications:

No Educational requirements however must be able to read and write, understand and carry out directions, keep messages and simple records, and be in good health.

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Case Manager Technician - Full Time

Primary Responsibilities:

To assist COBRA Intensive Case Management with performing Medicaid Billable services.

Assist Case Manager in the provision of intensive case management activities to support clients and their families in accessing needed services.

Provide referral services and follow-up for collateral/family case management.

Assist with service plan implementation and service coordination.

Maintain client case record and billing.

Advocate for clients with service providers.

View apartments with clients and follow-up on housing service plan implementation.

Research referral sources and ensure referrals are pertinent to plan implementation.

Home visits and/or In-Hospital follow-up care.

Qualifications:

Bachelor's Degree or Associate's Degree with experience in Case Management of HIV/AIDS populations preferred. Bilingual a plus.

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Case Manager- Full Time

Provide Supervision for AI Case Management Services. Screen and process all intakes through Central Intake. Ensure all new clients are assigned within 2-3 business days. Handle case emergencies, including field visits and crisis needs of the population being serviced. Responsible for provision of multiple services including: entitlement, medical/clinical, substance use, housing, psycho-social and legal issues, compile daily, weekly and monthly statistics. Develop and implement outreach plan that would continually inform the general provider community and consumers of the services available at BATF.

Additional Qualifications:

The candidate must have a MSW degree with 2 years experience or a Bachelor's Degree and 5 years experience in AIDS related issues. Strong verbal, writing and organizational skills with 1-3years supervisory experience. Fluent in Spanish and/or French preferred.

How to Apply:

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Case Aide - EIS

Basic Function: The incumbent is responsible for assisting in the implementation of Brooklyn AIDS Task Force's Early Intervention Services program that engages the community at risk for HIV infection by providing case findings to the Brooklyn community, encourage client to seek medical care and treatment, provide follow-up to ensure provision of client services. Provide HIV testing and Counseling, facilitate Linkage to Care (referrals to primary care) and reengagement.

Additional Responsibilities:

The incumbent will be responsible for Intake and assessments, referral verification, acquiring primary care information and assist in assessing and negotiating service delivery. Assist with HIV testing and counseling on the mobile health unit.

Additional Qualifications: Excellent reading and writing skills. The candidate must have a High School Diploma or GED Equivalency and 2-3 years experience working around Outreach and Health Promotion. Must have HIV Testing and Counseling Skills and Experience. Must be willing to work weekends, late nights and after hours for Outreach. Driver's License Required

Application Instructions:

Send Cover Letter with all resumes.

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